

# Bunbury Youth Football Club



## Club Disciplinary Procedure

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**Club Address**  
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[www.bunburyfootball.co.uk](http://www.bunburyfootball.co.uk)

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## 1. Introduction

- 1.1. Bunbury Youth Football Club (“the club”) promotes sportsmanship and fair play in all our teams both to our own players, officials and supporter but also to the officials and to the opponents.
- 1.2. The clubs players, officials, members and supporters must treat the match officials, opposing managers, club officials, supporters and their players with respect at all times, irrespective of the result of the game or their behaviour.
- 1.3. It is also important the club provide a high standard of hospitality to players, officials and spectators before, during and after the game.

## 2. Procedure

- 2.1. The club expects high standards from its players, officials, members and supporters and therefore operates a fair but strict discipline procedure at all its events and matches.
- 2.2. As a matter of procedure the club does not impose financial fines on its players, officials and supporter, but will enforce parent association rulings.
- 2.3. For children under the age of 18 all disciplinary correspondence and interaction must be via their registered guardian, this includes appeal representation.
- 2.4. All Disciplinary events are reported to the Clubs Welfare Officer as a matter of course.
- 2.5. This procedure does not cover Equality and Discrimination events these are covered under the Club's Equality and Discrimination policy document.

### 2.6. Time Out - during trainings session and club events,

- 2.6.1. If a coach consider players behaviour not to be in keeping with he clubs high standards they may in the first instance instruct a player to have a 2 minute time-out, and the matter is considered dealt with.
- 2.6.2. The coach must inform the club welfare officer, with brief description of events
- 2.6.3. This procedure is for internal events and is not available during competitive events involving other teams

### 2.7. Cautions

- 2.7.1. For more serious or match events Cautions are used.
- 2.7.2. First Caution - One match/event ban to commence from the Saturday immediately following the offence.
- 2.7.3. Second Caution - Two match/event ban to commence from the Saturday immediately following the offence.
- 2.7.4. Third Caution - Two match/event ban to commence from the Saturday immediately following the offence. In addition the matter to be discussed at the next available meeting of the Club Executive Committee and additional penalties imposed if deemed appropriate.

### 2.8. Sending Off

- 2.8.1. Violent Conduct -
  - 2.8.1.1. Immediate suspension pending receipt of the referee's and/or coaches report(s).
  - 2.8.1.2. Upon receipt of the report(s) a review will be undertaken by the Clubs Disciplinary Committee
  - 2.8.1.3. Additional penalties imposed if deemed appropriate.
- 2.8.2. Serious Foul Play / Foul, Abusive or Insulting Language / Two Cautions in the Same Match
  - 2.8.2.1. Two match/event ban to commence from the Saturday immediately following the offence.
  - 2.8.2.2. In addition upon receipt of the referee's and/or coaches report(s) a review will be undertaken by the Disciplinary Committee.
  - 2.8.2.3. Additional penalties imposed if deemed appropriate.

### 2.9. General Misconduct

- 2.9.1. The club expects high standards from its players, officials, members and supporters; therefore it is the responsibility of the Team Coach to report any misconduct events to the Chairman within 48 hours of the incident.
- 2.9.2. Upon receipt of the report a review will be undertaken by Disciplinary Committee.
- 2.9.3. Penalties imposed if deemed appropriate.

## **2.10. Misconduct Penalties**

- 2.10.1. Penalties imposed will commence on the next Saturday match/event following the offence, or at such date as agreed by the Club Executive Committee if the matter has been reported to them.
- 2.10.2. This is to ensure the club can properly monitor the requirements of any penalty imposed.
- 2.10.3. Cancelled or postponed matches/event does not count for the purposes of any imposed penalty.

## **3. Appeals Process**

- 3.1. Any recipient of the misconduct charge shall have a right of appeal against any decision of the Disciplinary Committee with regard to a general misconduct charge or sending off, including the length of ban, but there shall be no right of appeal against matters relating to a caution.
- 3.2. A player shall not be available for selection until any appeal to the club has been decided.
- 3.3. This right of appeal shall be made to the Club Secretary within 48 hours of receipt of any written notification of the decision of the Club Executive Committee, or a Disciplinary Committee.
- 3.4. The recipient of the misconduct charge shall be allowed an opportunity to attend the meeting of the Appeals Committee and address the members accordingly.
- 3.5. The decision of the Club Appeals Committee is final for internal club misconduct.

## **4. Committees**

### **4.1. Club Executive Committee**

- 4.1.1. As defined in the clubs constitution and rules

### **4.2. The Disciplinary Committee**

- 4.2.1. Made up from the following roles
  - 4.2.1.1. The Clubs Chairperson
  - 4.2.1.2. Club Secretary
  - 4.2.1.3. Club Welfare Officer
  - 4.2.1.4. At least one other member of the Club Executive Committee

### **4.3. The Appeals Committee**

- 4.3.1. Made up from the following roles
  - 4.3.1.1. The Clubs Chairperson
  - 4.3.1.2. Club Secretary
  - 4.3.1.3. Club Welfare Officer
  - 4.3.1.4. At least two other members of the Club Executive Committee
- 4.3.2. In the event of the Chairperson or Club Secretary not being available the Club Treasurer may deputise for one.
- 4.3.3. The Appeals Committee must have at least 2 different members from the original disciplinary committee