



Bunbury Youth Football Club

Bunbury Playing Fields
Hurst Close
Bunbury
Cheshire
CW6 9QP

Roles and Responsibilities of:

Volunteer

Bunbury Youth Football Club takes its responsibilities very seriously towards operating a safe environment for all its players, officials and supporters and those of visiting organisations.

General

- Always place children's welfare first, escalate any concerns to the Club Welfare officer
- Operate within the rules and spirit of the clubs constitution, code of conduct and active policies
- Consistently behave as a positive role model, gaining the respect and trust of the children and people you work with
- Ensure training and qualifications are relevant and current for the role being performed
- Work Proactively with other club officials to develop a first class club

Role Specific

- Work with club officers and volunteers to ensure relevant Health & Safety and Safeguarding Children procedures are implemented and complied with
- Receive briefing from Volunteer Coordinator on the organisation's vision, mission, structure chart and strategic plan to provide a context for the role
- Be advised by the Volunteer Coordinator of:
 - your duties and responsibilities
 - standards of work
 - conduct expected of volunteers
 - rules and procedures
- Receive copy of the volunteer handbook
- To assist the Volunteer Coordinator or other club officials on briefed tasks
- Assist with setting up, operation and clearance of briefed tasks within scope of the activity volunteered for

Typical ad-hoc volunteer roles within the club are:

- Assisting with training in a non-coaching role
- Provision of catering services at Bunbury Jubilee Playing Fields
- Assistance with club social events at Bunbury Jubilee Playing Fields or other local locations
- Competition Administration at club events at Bunbury Jubilee Playing Fields